Documentation for the USU Dietetic Internship

All interns who match to the USU Dietetic Internship will be required to submit specific items and documentation. All documents **MUST** be on file before interns can begin rotations.

We **STRONGLY** suggest that you begin gathering these documents **NOW** if they are available, so you’ll be ready to submit them when requested. Some items can take time to complete and rotations will be delayed if required documentation is not on file.

Instructions for submitting documentation will be provided to interns who match to the USU DI. For now this list can be used to gather the items to prepare to submit.

The following documentation will need to be submitted:

- **Academy Membership** – student membership is required for access to resources during your internship

- **Final transcripts with degree posted** – you will have to submit an official copy of your transcript with the final degree posted to the USU DI which we will keep in our files. The transcripts submitted with your application in DICAS will not work for this requirement.

- **DPD Verification Statement** – You will have to mail in an original copy of your DPD Verification Statement signed by your DPD director.

- **Proof of Immunization** for the following (see the next page for more specific details for each)
  - Chickenpox/Varicella
  - Measles-Mumps-Rubella (MMR)
  - Hepatitis B
  - Tdap (Tetanus-Diphtheria-Pertussis)
  - TB (tuberculosis) test (PPD)
  - H1NI/Influenza vaccine (to be obtained in the fall, not necessarily before rotations begin)

Additional Documentation may be required by specific training facilities. After the match, we will let interns know of other documentation that is needed. Documentation of facility-specific requirements will also need to be submitted before rotations can begin.
Immunizations

ALL INTERNS must submit proof of immunization for the REQUIRED vaccinations listed below by Sunday, May 12, 2019. Many interns will need to complete additional vaccines and screens as required by their training facilities. If a facility requires any additional vaccines, you must complete that per facility instructions.

START NOW! This is not optional. Interns who do not have immunizations on file will not be allowed to start rotations. Some immunizations can take up to a month to complete. Start early to avoid any problems.

REQUIRED IMMUNIZATION RECORDS – Documentation due Sunday, May 12, 2019 unless noted

1. Chickenpox (Varicella)
   a. Require one of the following:
      a. Proof of 2 varicella immunizations
      b. A positive titer for varicella
      
      History of chickenpox is not enough!
      
      Note: the varicella vaccine can interfere with the TB test. Talk to the clinic to get recommendations for timeframes and START EARLY!

2. Measles-Mumps-Rubella (MMR)
   a. Require one of the following:
      a. Proof of 2 MMR vaccinations
      b. A positive titer for measles, mumps, and rubella

3. Hepatitis B (3 dose) series
   a. Require one of the following:
      a. Proof of all three (3) Hep B vaccinations
      b. A positive titer for Hep B
      
      Note: This is a 3-shot series that takes about 8 months to fully complete. You must have the first two shots completed by Orientation.

4. Tdap (Tetanus-Diphtheria-Pertussis)
   a. Require one of the following:
      a. Proof of one dose Tdap within past 10 yrs
      b. Proof of one Td booster if your original Tdap is more than 10 years old
      c. A positive titer for Tdap

5. TB (tuberculosis) test (PPD)
   a. Require one of the following:
      a. Proof of a 2-step PPD (takes ~3 weeks)
      
      Note: 2-step PPD test requires completing two (2) full regular PPD tests. Completion of this test requires four (4) visits to the testing facility of your choice. (Visit #1: serum injection; Visit #2: read results 2-3 days later; Then 1-2 weeks later-Visit #3: serum injection; Visit #4: read results 2-3 days later).
      
      b. QuantiFERON-TB Gold test
      c. PPD positive: interns must show proof that TB is not communicable (i.e. chest x-ray, MD or Health Department note)
      
      Your TB test needs to be valid for your entire internship; however, TB tests are only valid for 1 year. If your current test is older than 2-3 months you will need to complete a new one.

      Plan to complete the TB test in April 2019 so it will be good throughout your internship.

      Note: the varicella vaccine can interfere with the TB test. Talk to the clinic to get recommendations for timeframes and START EARLY!

6. H1NI/Influenza vaccine
   a. Needs to be obtained in the fall
   
   Due on November 1, 2019 or before inpatient rotation if that will take place in October

RECOMMENDED IMMUNIZATION RECORDS

1. Hepatitis A (2 doses) series
   a. Recommend one of the following:
      a. Proof of both (2) Hep A vaccinations
      b. A positive titer
      
      Note: This is recommended for anyone working in foodservice. It can take several months, so start now.

SUBMITTING IMMUNIZATION RECORDS

1. Obtain documentation for immunization records and turn them in by Sunday, May 12, 2019
2. Submit to CastleBranch via your account
   a. https://castlebranch.com
   b. Package code: UT20bgim

3/19/2019